### Monroe Public Schools
**Report of Bullying/Teen Dating Violence Form/Investigation Summary**

<table>
<thead>
<tr>
<th>Student Reported as Victim:</th>
<th>Date of Incident:</th>
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<tbody>
<tr>
<td>Student Reported as Committing Act:</td>
<td>Time of Incident:</td>
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**School:**  
- [ ] Masuk High School  
- [ ] Jockey Hollow  
- [ ] Fawn Hollow Elementary  
- [ ] Stepney Elementary  
- [ ] Monroe Elementary  
- [ ] Alternative High  
- [ ] STEM Academy

**Location of Incident:**  
- [ ] Hallway  
- [ ] Classroom  
- [ ] Restroom  
- [ ] Lunch Room  
- [ ] Playground  
- [ ] Locker Room  
- [ ] Bus Stop  
- [ ] On Bus  
- [ ] Parking Lot  
- [ ] To/From School  
- [ ] School Sponsored Event  
- [ ] Gym  
- [ ] After School Program  
- [ ] Text/Phone/Internet/Social Media  
- [ ] Other__________________________

**Reporter Information:**  
- [ ] Anonymous student report  
- [ ] Staff Member report  
- [ ] Parent/guardian report  
- [ ] Student report

**Name___________**

**Bullying Behaviors:**  
- [ ] Shoved/Pushed  
- [ ] Hit, Kicked, Punched  
- [ ] Threatened  
- [ ] Excluded  
- [ ] Hand Drawings/Cartoons/Notes  
- [ ] Stole/Damaged Possessions  
- [ ] Taunting/Ridiculing  
- [ ] Writing  
- [ ] Told Lies/False Rumors  
- [ ] Staring/Glaring  
- [ ] Inappropriate Touching  
- [ ] Demeaning Comments  
- [ ] Intimidation  
- [ ] Cyber-bulling using Text Messages/Website/Email/Other  
- [ ] Racial/Sexual/Religious/Disability

**Other__________________________**

**Teen Dating Violence:**  
- Circle One: YES / NO

**Description of Alleged Act(s):**

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
### Time and Place:

### Type of Bullying:  
- [ ] Verbal  
- [ ] Physical: Result in injury? ____________  
- [ ] Reported to School Nurse? Circle One: YES/NO  
- [ ] Reported to Parent? Circle One YES/NO

### Names of Potential Witnesses:

### Student/Staff Interview notes:
For Staff Use Only:

Action of Reporter:

__________________________________________________________________________________________________

Administrative Investigation Notes (use separate sheet if necessary):

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

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__________________________________________________________________________________________________

__________________________________________________________________________________________________

Bullying Verified: Yes ____  No _____

Teen Dating Violence Verified? Yes _____  No _____

Actions Taken:  √Check One  □ Consequences:___________________  □ Parent Contact  Date:________________

Intervention Taken:

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

Prevention Strategies Taken:

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Parents 1 Contacted:  Name:___________________________________ Number:_____________ Date:___________

Time:__________ Person Making Contact:___________________ Result:___________________________________

Parents 2 Contacted:  Name:___________________________________ Number:_____________ Date:___________

Time:__________ Person Making Contact:___________________ Result:___________________________________

Parents 3 Contacted:  Name:___________________________________ Number:_____________ Date:___________

Time:__________ Person Making Contact:___________________ Result:___________________________________

Parents 4 Contacted:  Name:___________________________________ Number:_____________ Date:___________

Time:__________ Person Making Contact:___________________ Result:___________________________________

Today’s Date:__________ Reported by:______________________ Signature:_______________________________
Monroe Public Schools
Parent Report of Verified Bullying/Teen Dating Violence Form/Investigation Summary

Bullying Verified: Yes _____ No _____
Teen Dating Violence Verified? Yes _____ No _____

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School:  □ Check One
□ Masuk High School  □ Jockey Hollow  □ Fawn Hollow Elementary  □ Stepney Elementary
□ Monroe Elementary  □ Alternative High  □ STEM Academy

Summary of the Incident:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
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Investigation Results:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

School Response:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

Consequence for further behavior:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

Parents Contacted: Name:_________________________ Number:________________ Date:________________
Time:____________ Person Making Contact:________________ Summary Plan mailed date:________________

Today’s Date:_________ Reported by:________________ Signature:__________________________
VERIFIED ACTS OF BULLYING/TEEN DATING VIOLENCE
IN THE
MONROE PUBLIC SCHOOLS

Bullying/Teen Dating Violence in Schools

“The Principal of each school shall maintain a list of the number of verified acts of bullying/teen dating violence in the school, and this list shall be available for public inspection upon request. Given that any determination of bullying/teen dating violence involves repeated acts over time, each report prepared in accordance with the above that includes verified acts of bullying/teen dating violence shall be tallied as one verified act of bullying/teen dating violence unless the specific actions that are the subject of the report involve separate and distinct acts of bullying/teen dating violence. The list shall be limited to the number of such verified acts of bullying/teen dating violence in the school, and it shall not set out the particulars of each verified act, including but not limited to any personally identifiable student information, which is confidential information by law.”

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<th>Administrator</th>
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